

February 23, 2024, Meeting Minutes

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Chairwoman Nora Vargas (County of San Diego) called the meeting of the Board of Directors to order at 9 a.m.

1. Non-Agenda Public Comments/Member Comments

Public comments: Rita Clement, Truth, AJ Estrada, Robert Germann, and Michael Brando.

Member comments: Deputy Mayor Katie Melendez (City of Vista).

Chairwoman Vargas presented brief agency updates.

Chief Executive Officer Coleen Clementson presented brief agency updates.

Consent

2. Approval of Meeting Minutes

The Board of Directors was asked to approve the minutes from its February 9, 2024, meeting.

3. Policy Advisory Committee Actions

The Board of Directors was asked to ratify the actions taken by the Policy Advisory Committees since the last Board meeting.

4. FY 2025 to FY 2029 TransNet Program and Transit-Related Revenues

The Transportation Committee recommended that the Board of Directors approve the FY 2025 to FY 2029 estimates and apportionments for Transportation Development Act, Federal Transit Administration, and TransNet funds.

5. Proposed 2024 Legislative Program

The Executive Committee recommended that the Board of Directors approve the proposed 2024 Legislative Program.

6. TransNet Regional Transportation Congestion Improvement Program Proposed Fee Adjustment*

The Board of Directors was asked to approve a 4.9% adjustment to the Regional Transportation Congestion Improvement Program, raising the fee from \$2,741.97 to \$2,875.06 beginning July 1, 2024.

7. FY 2024 Program Budget Amendment: San Ysidro Mobility Hub

The Board of Directors was asked to approve an amendment to the FY 2024 Program Budget, accepting \$785,400 in funding from the Federal Transit Administration to support the San Ysidro Mobility Hub project (Overall Work Program Element No. 3322300).

8. Chief Executive Officer Delegated Actions*

In accordance with various Board Policies, this report summarized delegated actions taken by the Chief Executive Officer.

TransNet Regional Transportation Congestion Improvement Program Proposed Fee Adjustment*

Overview

The [TransNet Extension Ordinance](#) requires the 18 cities in the San Diego region and the County of San Diego to collect a [Regional Transportation Congestion Improvement Program \(RTCIP\)](#) fee from the private sector for each new housing unit constructed in its jurisdiction, with certain exceptions, including low income residential units and accessory dwelling units.

The fee's purpose is to help ensure that future development contributes its proportional share of the funding needed to pay for the impact of new growth on the Regional Arterial System and related regional transportation facility improvements as defined in the most recent Regional Transportation Plan adopted by SANDAG.

Action: **Approve**

The Board of Directors is asked to approve a 4.9% adjustment to the Regional Transportation Congestion Improvement Program, raising the fee from \$2,741.97 to \$2,875.06 beginning July 1, 2024.

Fiscal Impact:

The Regional Transportation Congestion Improvement Program (RTCIP) fee would increase from \$2,741.97 to \$2,875.06 beginning July 1, 2024.

Schedule/Scope Impact:

Pending Board approval, the adjusted RTCIP fee would become effective July 1, 2024.

Key Considerations

SANDAG is required to adjust the minimum RTCIP fee amount on July 1 of each year based on an analysis of construction cost indices, but never less than 2%. The purpose of this annual adjustment is to ensure that the RTCIP retains its purchasing power to improve the Regional Arterial System.

Based on an analysis of construction cost trends and relevant indices, staff recommends a 4.9% fee adjustment to the RTCIP, raising the minimum RTCIP fee from \$2,741.97 to \$2,875.06 beginning July 1, 2024 (Attachment 1). This increase matches the rise in the Construction Cost Index, that was observed in the last complete fiscal year (FY 2023). It helps to ensure that the RTCIP fee maintains its purchasing power to complete necessary transportation improvements.

Next Steps

In accordance with TransNet Extension Ordinance provisions¹, each jurisdiction's RTCIP funding program must be submitted for review by the Independent Taxpayer Oversight Committee (ITOC) by April 1 of each year to remain eligible for TransNet Local Street and Road funding. The annual submittal of RTCIP funding programs by local jurisdictions is scheduled for review at the ITOC meeting on April 10, 2024.

Susan Huntington, Director of Financial Planning, Budgets, and Grants

Attachment: 1. Discussion Memo

¹ Section 9 of the TransNet Extension Ordinance requires that local jurisdictions establish a program or mechanism for funding the Regional Arterial System. For purposes of the RTCIP, the Regional Arterial System is defined in the most recent Regional Transportation Plan adopted by SANDAG.